



WORKSHOP 64

ANNE AYLOR
CREATIVE WRITING
COURSES

BOOKING FORM @ 1 MORE LONDON PLACE • 14 OCT 2009 - 17 MAR 2010

Please print

Name

Address

..... Post code.....

Phone Email.....

INTRODUCTORY SESSION FEE • £25

I enclose a cheque for the introductory session on Wednesday, 14 October @ 6.00PM

6-MONTH COURSE FEE • £150

I am booking for all 6 sessions (14.10.09, 18.11.09, 16.12.09, 20.01.10, 17.02.10, 17.03.10) for the reduced fee of £150, incl of introductory session.

I enclose a cheque for £150 I am paying by bank transfer

PAYMENT BY BANK TRANSFER

If you wish to pay by transfer, send payment to “Creative Writing Courses”, HSBC account no 31335871, Sort code 40-04-07, REF: Course 64, EY

PRE-PAID DROP-IN FEE • £30 PER SESSION

I wish to attend 18 November I wish to attend 17 February

I wish to attend 16 December I wish to attend 17 March

I wish to attend 20 January I enclose a cheque for £

Contact: Alison Martin-Campbell
Tel: 0207 951 6473 (direct line)
Email: amartin-campbell@uk.ey.com
Web: www.anneaylor.co.uk





ENROLMENT DATES

If you are enrolling for the 6-month course, payment in full is due by **7 October**. Drop-in sessions must be paid one month in advance of the workshop date.

PAYMENTS & DEPOSITS

Make cheques payable to “CREATIVE WRITING COURSES” and send with this form to: Creative Writing Courses, 46 Beversbrook Road, London N19 4QH
If you have paid a deposit, please pay the balance without a reminder. For queries regarding payment, contact David Wilson, tel: 020 7263 0669, email: david@anneaylor.co.uk

BOOKING TERMS & CONDITIONS • COURSE 64

If a course member wishes to cancel, they must inform the Administrator* by letter or email. The following cancellation policy applies in all cases:

- Notice of cancellation received between course date and 7 days prior to course date, no refund
- Notice of cancellation received between 8 days and 14 days prior to course date, 50% of any fees paid or the deposit, whichever is the greater, will be refunded

MITIGATING CIRCUMSTANCES

In the event of cancellation, the tuition fee may be transferred to another workshop/s at the discretion of Anne Aylor Creative Writing Courses.

TUTOR ALTERATION OR CANCELLATION

Anne Aylor Creative Writing Courses reserve the right to alter dates of this course should illness or any other emergency prevent her from teaching. If a session (or sessions) is cancelled, those enrolled will be notified and an alternative date (or dates) offered. If a student is unable to make the suggested date/s, a refund of fees paid for the session/s will be made. Creative Writing Courses reserve the right to cancel a course if exceptionally low enrolment makes the course unviable. A refund for all cancelled classes will be made.

Anne Aylor Creative Writing Courses
David Wilson, Administrator*
tel: 020 7263 0669
email: david@anneaylor.co.uk
web: www.anneaylor.co.uk