



WORKSHOP 67

ANNE AYLOR
CREATIVE WRITING
COURSES

BOOKING FORM @ CHAMBERS & PARTNERS • 7 OCT 2009 - 3 MAR 2010

Please print

Name

Address

..... Post code.....

Phone Email.....

6-MONTH COURSE FEE • £40
 I am booking for all 6 sessions (07.10.09, 04.11.09, 02.12.09, 06.01.10, 03.02.10, 03.03.10) for the reduced fee of £40.

I enclose a cheque for £40 I am paying in cash

DROP-IN SESSIONS

Preference will be given to those who enrol for the full course. If you wish to come as a drop-in, you will need to check with Joanna Thomas to see if there is space on the night/s you want to attend.

PRE-PAID DROP-IN FEE • £12 PER SESSION

I wish to attend 07 October I wish to attend 06 January
 I wish to attend 04 November I wish to attend 03 February
 I wish to attend 02 December I wish to attend 03 March

PAYMENT DUE

To ensure your place, payment in full is due by **30 Sep** 2009. Drop in sessions are to be paid one week in advance.

Contact: Joanna Thomas, Course Coordinator
 Tel: 07816 087 325 (mobile)
 Email: joannat@chambersandpartners.co.uk
 Web: www.anneaylor.co.uk





PAYMENT DATE

If you are enrolling for the 6-month course, payment in full is due by **30 September**. Drop-in sessions must be paid one week in advance of the workshop date.

PAYMENT

Make cheques payable to “CREATIVE WRITING COURSES” and return with this form to Joanna Thomas who is acting as Course Coordinator.

BOOKING TERMS & CONDITIONS • COURSE 67

If a course member wishes to cancel, they must inform the Administrator* by letter or email. The following cancellation policy applies in all cases:

- Notice of cancellation received between course date and 7 days prior to course date, no refund
- Notice of cancellation received between 8 days and 14 days prior to course date, 50% of any fees paid or the deposit, whichever is the greater, will be refunded

TUTOR ALTERATION OR CANCELLATION

Anne Aylor Creative Writing Courses reserve the right to alter dates of this course should illness or any other emergency prevent her from teaching. If a session (or sessions) is cancelled, those enrolled will be notified and an alternative date (or dates) offered. If a student is unable to make the suggested date/s, a refund of fees paid for the session/s will be made. Creative Writing Courses reserve the right to cancel a course if exceptionally low enrolment makes the course unviable. A refund for all cancelled classes will be made.

Anne Aylor Creative Writing Courses
David Wilson, Administrator*
tel: 020 7263 0669
email: david@anneaylor.co.uk
web: www.anneaylor.co.uk

*the Administrator is David Wilson. The Course Coordinator is Joanna Thomas.