



WORKSHOP 72

ANNE AYLOR
CREATIVE WRITING
COURSES

POSTAL BOOKING FORM • LA TORRE DE DALT, SPAIN | 11th - 18th JUNE 2010

Please print clearly

Name

Address

..... Post code.....

Phone Email.....

Special dietary requirements

EARLY BIRD REDUCED FEE IF DEPOSIT PAID BY 14 FEB 2010 • £749

I enclose a deposit for an en suite room, single occupancy £350

I enclose the full amount for an en suite room, single occupancy £749

Full payment is due by **12 April 2010** and will be sent without a reminder. I agree to abide by the booking Terms & Conditions as stated on page 2 of this document.

Signature Date

BOOKINGS AFTER 14 FEBRUARY 2010 • £790

I enclose a deposit for an en suite room, single occupancy £350

I enclose the full amount for an en suite room, single occupancy £790

Full payment is due by **12 April 2010** and will be sent without a reminder. I agree to abide by the booking Terms & Conditions as stated on page 2 of this document.

Signature Date

Make cheques payable to "CREATIVE WRITING COURSES" and send with this form to:

Creative Writing Courses
46 Beversbrook Road
London N19 4QH
United Kingdom



Tel: +44 (0)20 7263 0669 or +44 (0)7951 579064 (mob)
Administrator's email: admin@anneaylor.co.uk
Web: www.anneaylor.co.uk

PAYMENT BY BANK TRANSFER

If you prefer to pay by bank transfer, please ring + 44 (0) 20 7263 0669 for account details.

LA TORRE DE DALT TERMS & CONDITIONS • COURSE 72

1. A deposit of £350 is due for each course participant. Booking will be confirmed on receipt of your deposit.
2. Course members who wish to receive the reduced fee of £749 must pay the deposit by 14 February 2010. Bookings taken after that time will be charged at the full price of £790. At either price, the full amount is due two calendar months before the start of the course, eg 12.04.10
3. If a booking is made less than two calendar months before the start of the course, the full amount must be paid at the time of enrolment.
4. If you wish to cancel, you must inform the Administrator by letter or email. The following cancellation policy applies in all cases:
 - Notice of cancellation received between course date and 42 days (6 weeks) prior to course date, no refund
 - Notice of cancellation received between 43 days and 70 days (10 weeks) prior to course date, 50% of any fees paid or the deposit, whichever is the greater, will be refunded
 - Notice of cancellation received 71 days or more prior to course date, both deposit and any fees paid refunded
5. Any participant who cancels, but finds a replacement, may transfer their booking without penalty, but must take all responsibility for the financial arrangements connected with such a transfer.
6. Students are responsible for obtaining any visas or other travel documents necessary to enter Spain. Creative Writing Courses (CWC) cannot be held responsible for any student's failure to do so. Students are also responsible for obtaining the necessary travel documents for any country where they may have to transfer flights.
7. Return travel from your point of departure to/from Spain is not included and is the sole responsibility of the participant.
8. Ground travel within Spain is the responsibility of the course participant.
9. Rates include full board at the La Torre de Dalt for 6 days to include breakfast, light lunch and three-course dinner. Please note that breakfast only will be served on Wednesday, 16 June. The fee includes accommodation for seven nights.
10. Drinks are not included and must be paid for directly to 7 Day Wonder.
11. The course organisers cannot accept responsibility for any loss, damage or expense sustained by course participants or their companions as a result of any event or circumstance whether arising from natural cause or human agency beyond CWC's control.
12. At La Torre de Dalt, each course participant is responsible for any loss or damage to fixtures and fittings or property that he/she may cause.
13. In the event that the course tutor is not available, a replacement tutor of similar calibre will be provided.
14. CWC reserves the right to cancel a course if exceptionally low enrolment makes the course unviable. In the event a cancellation occurs, a full refund of money paid will be made to all enrolled students.
15. Participants are strongly advised to take out adequate travel insurance.